

## Dashboard

*SameGoal Dashboard*

*July 26, 2024*

We have some very exciting news: a new **Dashboard** page was recently added at the top of the left menu!

This new **Dashboard** page gives users a quick and easy way to see important information in SameGoal and will reduce the number of clicks for users to get to commonly used information.

The **Dashboard** displays the following panes:

- **Deadlines:** Districts on the Plus or Pro edition of SameGoal have access to a **Deadlines** pane that contains quick links to view past due or upcoming deadlines on the Deadlines calendar – in either list view or calendar view. This helps users to easily keep track of deadlines and remain compliant.
- **Meetings / Documents:** All users have access to this pane, which contains links to view incomplete documents with upcoming meeting dates as well as documents with meeting dates in the past. This allows users to prepare for upcoming meetings more easily and ensures documents are not accidentally left incomplete.

But this is only the beginning! In the future, other cards will be added to the Dashboard to continue to make working in SameGoal even easier.

 **Tip** Users are still brought to the **Recents** page upon login.