Buildings

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Buildings act as their own record in SameGoal. If a district has a demographics integration with their SIS, buildings will be added and updated automatically based on information from the SIS. However, buildings can also be added and updated manually in SameGoal if needed.

Buildings help to control security and access in SameGoal. Users are given user roles for a set of buildings and students are associated with buildings. Based on this, users have specific and limited access to only students in their building(s).

Search for buildings

To search for and manage buildings, you must have an admin account.

Steps *To search for buildings:*

1. Navigate to **Settings** > **Buildings**.
2. Search by **Name** or **Reporting ID**.
3. Select whether to include **Active**, **Inactive**, or **All** buildings.
4. If you're searching for deleted buildings, check the **Deleted** box.
5. Click **Search**.

Assign buildings to students

Buildings can be assigned to students in bulk or on a per student basis.

Steps *To assign buildings to an individual student:*

1. Search for the student in **Students / create new**.
2. Navigate to the student's **Basics** tab.
3. Select a building from the dropdown list.
4. Click **Update student**.

Steps *To assign buildings to students in bulk:*

1. Navigate to **Students / create new**.
2. Select all students you wish to assign to a building.
    - You can only reassign students one building at a time.
3. Click on the **Actions** dropdown and select **Change building**.
4. Choose a building to move the students to and select **Change**.