

## Buildings

### **Buildings**

Buildings act as their own record in SameGoal. If a district has a demographics integration with their SIS, buildings will be added and updated automatically based on information from the SIS. However, buildings can also be added and updated manually in SameGoal if needed.

Buildings help to control security and access in SameGoal. Users are given user roles for a set of buildings and students are associated with buildings. Based on this, users have specific and limited access to only students in their building(s).

## Search for buildings

To search for and manage buildings, you must have an admin account.

**Steps** *To search for buildings:*

1. Navigate to **Settings > Buildings**.
2. Search by **Name** or **Reporting ID**.
3. Select whether to include **Active**, **Inactive**, or **All** buildings.
4. If you're searching for deleted buildings, check the **Deleted** box.
5. Click **Search**.