District Contact Information

District contact information (main, technical and billing) allows SameGoal staff to easily contact correct district staff as needed throughout the year to best support your district.

Steps *To add or update district contact information:*

1. Visit **Settings > District Information > Details**.
2. Click the **add District Contact Information** button (if needed).
3. Add or update each contact as needed. Information will autosave.
4. Update this information whenever district contacts change.