

Discontinuation of Services

Sometimes students need to be unenrolled from Section 504. To discontinue services once they've started, you can complete discontinuation documentation.

Student is moving to special education

Steps *To unenroll a student from Section 504:*

1. Create a **Section 504: Discontinuation**.
2. Enter in meeting date and effective date.
3. Sign the document and share it with the parents so they may add their signature.
4. Mark the document complete.

Other cases

If the student is found to be NOT eligible in the **Section 504: Evaluation**, they will be unenrolled from the program.

If a parent denies consent for evaluation in a **Section 504: Parent Consent** or does not give permission for the plan to be implemented in the **Section 504: Plan**, the student will be unenrolled from the program.