

Accelerated Referral and Evaluation

Parents or educators may refer students to be evaluated for accelerated placement. In order for a student to be evaluated, the school must obtain parental consent. Students can be placed in the following acceleration tracks:

- Single subject acceleration
- Whole grade acceleration
- Early graduation (different than a student graduating early due to completing all requirements early)
- Early entrance to kindergarten or first grade

Referral

Steps *To refer a student for acceleration:*

1. Create a **Referral for Acceleration**.
2. Enter information about who is making the referral.
3. Select the area(s) for possible accelerated placement and give applicable details.
4. Provide a reason for the referral.
5. Share the document with the parents.
6. The parents will either grant or deny their consent for evaluation.
7. Once the parents have responded and provided their signatures, fill out **Date received by campus**.

If the parent grants their consent, once the referral is completed:

- The student will be placed under eligibility review.
- You will need to complete an **Acceleration Eligibility Notice** within 45 days.

Evaluation

Each district has their own process for evaluating students for acceleration. Reach out to a district representative to ask what the policy is for your district.

Eligibility Notification

Whether or not the student qualifies for acceleration, you must notify the parents of the evaluation results.

Steps *To notify the parents:*

1. Create an **Acceleration Eligibility Notice**.
2. Select whether or not the student qualifies for accelerated placement. If the student qualifies, indicate which placement they qualify for.
3. Provide any additional information and contact information.
4. Share the document with the parents and mark it complete.

If the student qualifies for acceleration, once the eligibility notice is completed:

- The student will be enrolled in the program.
- You will need to complete a **Written Acceleration Plan** within 30 days.

If a student does not qualify for acceleration, they will not be unenrolled from the program because they could still potentially qualify for gifted learners.