

Training Companion

Print this out and use it to follow along and take notes during training. Bolded topics are the overall lessons. Non-bolded topics are the subtopics within each lesson.

Topic	Covered	Notes
Getting Started		
Introduction to SameGoal		
Logging In		
Screen Overview		
Creating a Document		
Search for Students		
Create a Document		
Authoring Documents		

Document Overview	
Editing a Document	
Autosave	
Bank Values	
Attachments	
Printing	
Completing Documents	
Complete a Document	
Program Participation	
Deadlines	
Parent Communication	
Initial Identification	

Share With Parents	
Translation	
Collaboration	
English Learner Plan	
Share a Document	
Collaborative Editing	
Document History	
Meetings and Signatures	
Validations	
Holding Meetings	
Signatures	
Reclassification	

Continuing English Learner	
Monitoring After Reclassification	
Wrap Up	
Support	
Questions	
Explore Your Environment	