samegoal

Training Cleanup

After training users using the K-4 Literacy Training Outline, complete these cleanup steps before conducting another training.

Cleanup

↺ **Cleanup:** Delete the user bank you created.

1. Navigate to an incomplete RIMP.
2. In Section A, click into the Dyslexia Screening Assessment field and select **edit bank**.
3. Select the **X** to delete the bank.

↺ **Cleanup:** Delete the documents you created during training.

- Delete all documents for student **Test001**.

↺ **Cleanup:** Delete the documents created by attendees on the other test students (as needed). If you have enough unused test students, you can give a different set of test students to the new attendees and leave the existing documents. If you do delete the attendees' documents, make sure you wait until they are done testing/exploring with their test documents.