

## RIMP

### Reading Improvement and Monitoring Plan


Once a student is determined to be reading off-track, a Reading Improvement and Monitoring Plan must be developed within 60 days of the reading diagnostic.

If a student is still off-track after 3rd grade, they will be retained unless they are exempt.

#### **Steps** *To develop a RIMP:*

1. Create a **Reading Improvement and Monitoring Plan (Fall 2024)**.
2. Provide basic information.
3. In Section A, indicate which Reading Diagnostic was used and provide the date and results of the Reading Diagnostic.
4. If the student did not take a dyslexia screener, select **NA** in Section A. If they did take a dyslexia screener, indicate which one and whether the student is at-risk or not at-risk for dyslexia.
5. If applicable, provide details about any other assessment that was used for diagnostic purposes.
6. In Section B, indicate which reading components the student needs supports for and which tier supports the student will receive.
7. Click **add Rimp Intervention Code** for each instructional support the student will receive, detail which program materials (from the departments approved list) will be used during interventions, and document the plan for monitoring student progress.
  - The **EMIS at a Glance** print view includes program codes.
8. Include provider information for high-dosage tutoring.
9. Meet with the current teacher(s) and parents to review the RIMP.
  - You can document attempts to contact the parents in Section D.
10. Have all meeting participants sign off on the plan.
11. Mark the document complete.

Once the RIMP is marked complete, the student will be enrolled in the K-4 Literacy program.

 **Tip** If the student also has an IEP, make sure the IEP and the RIMP align.

## Updating the Reading Improvement and Monitoring Plan

The plan should be completed in order to enroll the student in the program, but interventions may need to be updated, diagnostic scores may need to be added, and progress is meant to be tracked directly in the plan. This means that the plan might need to be updated after completion.

### **Steps** *To update the RIMP:*

1. If changes need to be made to the document, either have a user with admin permissions **incomplete** the document or the owner of the document can create an **amendment**.
  - If the document is amended, program enrollment and deadline information will remain unaffected. Incompleting the document will 'reverse' enrollment and deadline information.
2. Update interventions/programs and track progress in the Appendix as needed.
3. If the document was incompleting, mark the document complete again when you are finished. If the document was amended, you may choose to leave the document open unless any changes were made to the student's participation or assessment results.

## Annual Reading Improvement and Monitoring Plan

For the duration of the year, the plan can be incompleting/amended as necessary. However, a new plan should be created each year. If the student is still off-track at the beginning of the next year, either create a new **Reading Improvement and Monitoring Plan** or copy from the previous, completed plan and continue monitoring the student with the new plan. This process should repeat until the student is back on track.