samegoal

Emergent Bilingual Deadlines

Emergent Bilingual deadline tracking calculates upcoming document deadlines directly from existing documents as they are completed. **Below are documents and criteria used to calculate a student's deadlines for the district's Emergent Bilingual program.**

Identification Process

Deadline	Placed When	Due	Requirements
LPAC Initial Review must be completed within 4 calendar weeks of student enrollment.	"Home Language Survey" indicates a student uses a language other than English in the home, most of the time, or in a previous schooling setting and "enrollment_date" is populated	4 calendar weeks (28 days) after initial enrollment ("enrollment_date")	"LPAC Initial Review" • "Identification Decision" set to "English learner" • "Placement Recommendation" set to "Enter/continue ESL" OR "Enter/continue BEP" • "LPAC date:" satisfies due date

ESL Program

Deadline	Placed When	Due	Requirements
Parental Notification of Initial Identification and Approval of Placement - ESL must be completed within 10 calendar days of LPAC Initial Review.	"LPAC Initial Review" with: • "Identification Decision" set to "English learner" • "Placement Recommendation" set to "Enter/continue ESL"	10 calendar days after LPAC Initial Review date	• "I do want..." OR "I do not want..." selected • "Date:" satisfies due date
Parental Denial - ESL (rev 11/24) must be completed within 10 calendar days of Parental Notification	"Parental Notification of Initial Identification and Approval of Placement - ESL" with: • "I do not want..." selected • "noti_date" populated	10 calendar days after notification date	• "I do want..." OR "I do not want..." selected • "Date:" satisfies due date
LPAC Annual Review must be completed by the end of the school year.	Student is in ESL program (following parent approval)	By the end of the current school year	• "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date
Parental Notification on Student Progress	"LPAC Annual Review" or "LPAC Other Review" with:	Within 30 calendar days of	• "Continue..." selected

- ESL must be completed within 30 calendar days of the start of the school year	• "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Continue ESL" OR "LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "Exit ESL"	the start of the school year	• "Date:" satisfies due date
Parental Notification of Reclassification and Approval of Exit - ESL (rev 11/23) must be completed within 30 calendar days of the start of the school year	"LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "Exit ESL"	Within 30 calendar days of the start of the school year	• "Date sent:" satisfies due date
Amend LPAC Annual Review within 2 weeks of the start of the school year. The decision to continue the program or reclassify must be made.	"LPAC Annual Review" with: • "Reclassification Decision" is "Pending reclassification" • "Next Year's Placement" is "Continue ESL", "Exit BEP and enter ESL", or "Exit ESL"	2 weeks (14 calendar days) after the start of the school year	"LPAC Annual Review" • "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date

Bilingual Education Program (BEP)

Deadline	Placed When	Due	Requirements
Parental Notification of Initial Identification and Approval of Placement - Transitional Bilingual must be completed within 10 calendar days of LPAC Initial Review.	"LPAC Initial Review" with: • "Identification Decision" set to "English learner" • "Placement Recommendation" set to "Enter/continue BEP" • "bep_placement" is "Transitional bilingual/early exit" or "Transitional bilingual/late exit"	10 calendar days after LPAC Initial Review date	• "I do want..." OR "I do not want..." selected • "Date Sent:" satisfies due date
Parental Denial - Bilingual (rev 11/24) must be completed within 10 calendar days of Parental Notification	"Parental Notification of Initial Identification and Approval of Placement - Transitional Bilingual" with: • "I do not want..." selected • "noti_date" populated	10 calendar days after notification date	• "I do want..." OR "I do not want..." selected • "Date sent:" satisfies due date
LPAC Annual Review must be completed by the end of the school year.	Student is in BEP program (following parent approval)	By the end of the current school year	• "Reclassification Decision" selected • "Next Year's Placement" selected

			• "LPAC date:" satisfies due date
Parental Notification on Student Progress - Bilingual must be completed within 30 calendar days of the start of the school year OR within 15 calendar days of mid-cycle LPAC Other Review	"LPAC Annual Review" with: • "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Continue BEP" OR "LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "Exit BEP"	Within 30 calendar days of the start of the school year, or within 15 calendar days of a mid-cycle "LPAC Other Review"	• "Continue..." selected • "Date:" satisfies due date
Parental Approval for Continuation of Language Program Services must be completed within 30 calendar days of the start of the school year OR within 15 calendar days of mid-cycle LPAC Other Review	"LPAC Annual Review" or "LPAC Other Review" with: • "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Exit BEP and enter ESL"	Within 30 calendar days of the start of the school year, or within 15 calendar days of a mid-cycle "LPAC Other Review"	• "I approve..." selected • "Date sent:" satisfies due date
Parental Notification of Reclassification and Approval of Exit - Transitional Bilingual (rev	"LPAC Annual Review" with: • "Reclassification Decision" is	Within 30 calendar days of the start of the school year	• "Date sent:" satisfies due date

11/23) must be completed within 30 calendar days of the start of the school year	"English proficient" • "Next Year's Placement" is "Exit BEP"		
Amend LPAC Annual Review within 2 weeks of the start of the school year. The decision to continue the program or reclassify must be made.	"LPAC Annual Review" with: • "Reclassification Decision" is "Pending reclassification" • "Next Year's Placement" is "Exit BEP", OR "Continue BEP" with "bep_placement" of "Transitional bilingual/early exit" or "Transitional bilingual/late exit"	2 weeks (14 calendar days) after the start of the school year	"LPAC Annual Review" • "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date

Dual Language Immersion (DLI)

Deadline	Placed When	Due	Requirements
Parental Notification of Initial Identification and Approval of Placement - DLI must be completed within 10 calendar days of LPAC Initial Review.	"LPAC Initial Review" with: • "Identification Decision" set to "English learner" • "Placement Recommendation" set to "Enter/continue BEP" • "bep_placement" is "Dual language immersion/two-way" or "Dual language immersion/one-way"	10 calendar days after LPAC Initial Review date	• "I do want..." OR "I do not want..." selected • "Date Sent:" satisfies due date
Parental Denial - Bilingual (rev 11/24) must be completed within 10 calendar days of Parental Notification	"Parental Notification of Initial Identification and Approval of Placement - DLI" with: • "I do not want..." selected • "noti_date" populated	10 calendar days after notification date	• "I do want..." OR "I do not want..." selected • "Date:" satisfies due date
LPAC Annual Review must be completed by the end of the school year.	Student is in DLI program (following parent approval)	By the end of the current school year	• "Reclassification Decision" selected • "Next Year's Placement" selected

			• "LPAC date:" satisfies due date
Parental Notification on Student Progress - Bilingual must be completed within 30 calendar days of the start of the school year OR within 15 calendar days of mid-cycle LPAC Other Review	"LPAC Annual Review" with: • "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Continue BEP" with DLI placement OR "LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "Continue DLI", or "Continue BEP" with DLI placement	Within 30 calendar days of the start of the school year, or within 15 calendar days of a mid-cycle "LPAC Other Review"	• "Continue..." selected • "Date:" satisfies due date
Parental Notification of Reclassification and Approval of Exit - DLI (rev 11/23) must be completed within 30 calendar days of the start of the school year	"LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "Continue DLI", or "Continue BEP" with "bep_placement"	Within 30 calendar days of the start of the school year	• "Date sent:" satisfies due date

	of "Dual language immersion/two-way" or "Dual language immersion/one-way" (for reclassified students)		
Parental Approval for Continuation of Language Program Services must be completed within 30 calendar days of the start of the school year OR within 15 calendar days of mid-cycle LPAC Other Review	"LPAC Annual Review" or "LPAC Other Review" with: • "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Exit BEP and enter ESL"	Within 30 calendar days of the start of the school year, or within 15 calendar days of a mid-cycle "LPAC Other Review"	• "I approve..." selected • "Date sent:" satisfies due date
Amend LPAC Annual Review within 2 weeks of the start of the school year. The decision to continue the program or reclassify must be made.	"LPAC Annual Review" with: • "Reclassification Decision" is "Pending reclassification" • "Next Year's Placement" is "Continue DLI", OR "Continue BEP" with "bep_placement" of "Dual language immersion/two-way" or "Dual language immersion/one-way"	2 weeks (14 calendar days) after the start of the school year	"LPAC Annual Review" • "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date

Parental Denial

Deadline	Placed When	Due	Requirements
LPAC Annual Review must be completed by the end of the school year.	Student has parent denial status (following parent confirmation of denial)	By the end of the current school year	• "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date

Parental Notification on Student Progress - Parental Denial must be completed within 30 calendar days of the start of the school year	"LPAC Annual Review" with: • "Reclassification Decision" is "English learner" • "Next Year's Placement" is "Parental denial" OR "LPAC Annual Review" with: • "Reclassification Decision" is "English proficient" • "Next Year's Placement" is "General education (reclassified parental denial)"	Within 30 calendar days of the start of the school year	• "Continue..." selected • "Date:" satisfies due date

Amend LPAC Annual Review within 2 weeks of the start of the school year. The decision to continue the program or reclassify must be made.	"LPAC Annual Review" with: • "Reclassification Decision" is "Pending reclassification" • "Next Year's Placement" is "Parental denial" or "General education (reclassified parental denial)"	2 weeks (14 calendar days) after the start of the school year	"LPAC Annual Review" • "Reclassification Decision" selected • "Next Year's Placement" selected • "LPAC date:" satisfies due date

Reclassification

When a student meets the criteria for reclassification, they exit the Emergent Bilingual program and enter the Reclassification Monitoring process. For specific deadlines and requirements related to the monitoring of reclassified students, please refer to the Reclassification documentation.

Resources

- LPAC Framework Manual
- Beginning-of-year (BOY) LPAC Guidance Checklist
- Middle-of-year (MOY) LPAC Guidance Checklist
- End-of-year (EOY) LPAC Guidance Checklist