samegoal

Training Companion

Print this out and use it to follow along and take notes during training. Bolded topics are the overall lessons. Non-bolded topics are the subtopics within each lesson.

Topic	Covered	Notes
Getting Started	☐	
Introduction to SameGoal	☐	
Logging In	☐	
Screen Overview	☐	
Creating Documents	☐	
Search for Students	☐	
Create a Document	☐	
Bulk Create Documents	☐	

Authoring Documents	☐	
Completing Documents	☐	
Complete a Document	☐	
Program Participation	☐	
Deadlines	☐	
LPAC Initial Review	☐	
Holding Meetings	☐	
Meeting Mode	☐	
Identification and Placement	☐	
Validations	☐	
Parent Communication	☐	
Standard Letters	☐	

Translation	☐	
Share With Parents	☐	
Printing	☐	
Collaboration	☐	
LPAC Annual Review	☐	
Share Documents	☐	
Collaborative Editing	☐	
Bank Values	☐	
Signatures	☐	
Reclassification	☐	
Pending Reclassification	☐	
Amendments	☐	

Document History	☐	
Exiting Emergent Bilingual	☐	
Reclassification Monitoring	☐	
Additional Workflows	☐	
Decisions Regarding Assessments	☐	
Instructional Accommodations	☐	
LPAC Other	☐	
Wrap Up	☐	
Support	☐	
Questions	☐	
Explore Your Environment	☐	