

Training Companion

Print this out and use it to follow along and take notes during training. Bolded topics are the overall lessons. Non-bolded topics are the subtopics within each lesson.

Topic	Covered	Notes
Getting Started		
Introduction to SameGoal		
Logging In		
Screen Overview		
Creating Documents		
Search for Students		
Create a Document		
Bulk Create Documents		

Authoring Documents	
Completing Documents	
Complete a Document	
Program Participation	
Deadlines	
LPAC Initial Review	
Holding Meetings	
Meeting Mode	
Identification and Placement	
Validations	
Parent Communication	
Standard Letters	

Translation	
Share With Parents	
Printing	
Collaboration	
LPAC Annual Review	
Share Documents	
Collaborative Editing	
Bank Values	
Signatures	
Reclassification	
Pending Reclassification	
Amendments	

Document History	
Exiting Emergent Bilingual	
Reclassification Monitoring	
Additional Workflows	
Decisions Regarding Assessments	
Instructional Accommodations	
LPAC Other	
Wrap Up	
Support	
Questions	
Explore Your Environment	