

## Reclassification Monitoring Deadlines

Reclassification Monitoring deadline tracking calculates upcoming document deadlines directly from existing documents as they are completed. **Below are documents and criteria used to calculate a student's deadlines for the district's Reclassification Monitoring program.**

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## First Year Monitoring

Deadline	Placed When	Due	Requirements
<b>LPAC Monitoring of Reclassified Student</b> must be completed by the end of the school year.	Any of the following documents with "Date sent:" populated: <ul style="list-style-type: none"> <li>"Parental Notification of Reclassification and Approval of Exit - ESL (rev 11/23)"</li> <li>"Parental Notification on Student Progress - Parental Denial" with "English proficient" selected</li> <li>"Parental Notification of Reclassification and Approval of Exit - Transitional Bilingual (rev 11/23)"</li> <li>"Parental Notification of Reclassification and Approval of Exit - DLI (rev 11/23)"</li> </ul>	By the end of the current school year	"LPAC Monitoring of Reclassified Student" <ul style="list-style-type: none"> <li>Monitoring year indicated at top of form as "F" (First year)</li> <li>"LPAC date:" satisfies due date</li> </ul>
<b>Parental Notification on</b>	"LPAC Monitoring of Reclassified	Within 30 calendar days of the start of	"Parental Notification on

<p><b>Student Progress - Monitoring After Reclassification</b></p> <p>must be completed within 30 calendar days of the start of the school year.</p>	<p>Student" with:</p> <ul style="list-style-type: none"> <li>• Monitoring year indicated as "F" (First year)</li> <li>• "LPAC date:" or "Signature date:" populated</li> </ul>	<p>the school year</p>	<p>Student Progress - Monitoring After Reclassification"</p> <ul style="list-style-type: none"> <li>• "As a result of your child's academic progress" selected</li> <li>• Parent Signature "Date" and "Date:" at top of form satisfies due date</li> </ul>
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## Second Year Monitoring

Deadline	Placed When	Due	Requirements
<b>Parental Notification on Student Progress - Monitoring After Reclassification</b> must be completed within 30 calendar days of the start of the school year	"LPAC Monitoring of Reclassified Student" with: <ul style="list-style-type: none"> <li>Monitoring year indicated as "S" (Second year)</li> <li>"LPAC date:" or "Signature date:" populated</li> </ul>	Within 30 calendar days of the start of the school year	"Parental Notification on Student Progress - Monitoring After Reclassification" <ul style="list-style-type: none"> <li>"As a result of your child's academic progress" selected</li> <li>"Exit monitoring" selected</li> <li>Parent Signature "Date" and "Date:" at top of form satisfies due date</li> </ul>

## Re-entry to Emergent Bilingual Program

Deadline	Placed When	Due	Requirements
<b>LPAC Annual Review</b> must be completed by the end of the school year.	"Parental Notification on Student Progress - Monitoring After Reclassification" with: <ul style="list-style-type: none"><li>• "Re-enter ESL" or "Re-enter BEP" selected</li><li>• Corresponding signature date populated</li><li>• "Date:" populated</li></ul>	By the end of the current school year	"LPAC Annual Review" <ul style="list-style-type: none"><li>• "Reclassification Decision" selected</li><li>• "Next Year's Placement" selected</li><li>• "LPAC date:" satisfies due date</li></ul>

## Resources

- LPAC Framework Manual
- Beginning-of-year (BOY) LPAC Guidance Checklist
- Middle-of-year (MOY) LPAC Guidance Checklist
- End-of-year (EOY) LPAC Guidance Checklist