

RTI/MTSS Deadlines

RTI/MTSS deadline tracking calculates upcoming document deadlines directly from existing documents as they are completed. **Below are documents and criteria used to calculate a student's deadlines for RTI in Texas.**

Deadlines listed are based on best practice.

Right to Information Deadlines

| Deadline | Placed When | Due | Requirements |
|--|--|--|---|
| 1. Initial Right to Information must be completed within 15 school days of Tier 2/3 Plan. | "Tier 2/3 RTI Plan" with "Meeting Date:" and "End Date:" populated | Within 15 school days of Tier 2/3 Plan. | "Right to Information" <ul style="list-style-type: none">"Date:" satisfies due date |
| 2. Annual Right to Information must be completed within 1 year of the most recent Right to Information. | "Right to Information" where "Date:" is populated | Within 1 year of the most recent Right to Information. | "Right to Information" <ul style="list-style-type: none">"Date:" satisfies due date |

Tier 2 Workflow Deadlines

| Deadline | Placed When | Due | Requirements |
|---|--|--|--|
| 1. Tier 2 RTI Follow-Up must be completed within 15 school days of the Tier 2 RTI Plan end date. | "Tier 2 RTI Plan" with "Meeting Date:" and "End Date:" populated | Within 15 school days of the Tier 2 RTI Plan end date. | "Tier 2 RTI Follow-Up" <ul style="list-style-type: none">"Next step" is selected |

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| | | | <ul style="list-style-type: none"> "Follow-Up Date:" satisfies due date |
| 2. New or Amended T2 RTI Plan as recommended by follow-up must be completed within 15 school days. | "Tier 2 RTI Follow-Up" where "Meeting Date:" is populated and "Next step:" is <ul style="list-style-type: none"> "Continue Tier 2 - Address in new or amended Tier 2 plan" <hr/> "Tier 3 RTI Follow-Up" where "Meeting Date:" is populated and "Next step:" is <ul style="list-style-type: none"> "Move to Tier 2 - Address in new or amended Tier 2 plan" | Within 15 school days of the T2 Follow-Up. | "Tier 2 RTI Plan" <ul style="list-style-type: none"> New plan "Meeting Date:" and "End Date:" populated satisfies due date or "Effective" date and "New End Date" of amendment to existing plan satisfies due date |

Tier 3 Workflow Deadlines

| Deadline | Placed When | Due | Requirements |
|---|--|--|--|
| 1. Tier 3 RTI Follow-Up must be completed within 15 school days of the Tier 3 RTI Plan end date. | "Tier 3 RTI Plan" with "Meeting Date:" and "End Date:" populated | Within 15 school days of the Tier 3 RTI Plan end date. | "Tier 3 RTI Follow-Up" <ul style="list-style-type: none"> "Next step" is selected "Follow-Up Date:" satisfies due date |
| 2. New or amended Tier 3 RTI Plan as recommended by | "Tier 3 RTI Follow-Up" where "Meeting | Within 15 school days of the T3 Follow-Up. | "Tier 3 RTI Plan" |

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| follow-up must be completed within 15 school days. | <p>Date:" is populated and "Next step:" is</p> <ul style="list-style-type: none"> • "Continue Tier 3 - Address in new or amended Tier 3 plan" <hr/> <p>"Tier 2 RTI Follow-Up" where "Meeting Date:" is populated and "Next step:" is</p> <ul style="list-style-type: none"> • "Move to Tier 3 - Address in new or amended Tier 3 plan" | | <ul style="list-style-type: none"> • "New plan "Meeting Date:" and "End Date:" satisfies due date; or • "Effective" date and "New End Date" of amendment to existing plan satisfies due date |
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Resources

- SB 1153—Frequently Asked Questions