samegoal

# Transition from Early Childhood Intervention

Early Childhood Intervention (ECI) is a program for children under 3 years of age who require special education-like support. Once a child turns 3, they are able to receive services from the school through Early Childhood Special Education (ECSE).

ECI documentation is usually completed by a 3rd party rather than the district. When a child turns 3, there is typically a meeting with the 3rd party, the district, and the parents to discuss transition.

## How to transition a child from ECI

1. Create an **Individualized Family Service Plan** (IFSP) and upload documentation completed by the 3rd party as an attachment.
2. Check the **State reporting only** box and fill out and complete the document so you have a record of it.
    - If you do not wish to use the IFSP, you may opt to create a generic **Upload** document to attach any existing documentation.
3. During the transition conference, complete an **ECI Transition Conference** document and discuss whether the child should be evaluated by the district.
4. Complete a **Prior Written Notice** and **Consent for Evaluation** *or* complete a **Notice and Consent for Evaluation**.
    - If the parent/guardian does not wish to continue with services, have them deny consent.
    - If the parent/guardian does wish to continue with services, have them grant consent and then continue with the initial IEP workflow.
5. When a child is in Early Childhood Special Education (ECSE), you will need to complete a **Child Outcomes Summary Form**:
    - When they enter the program
    - When they exit the program
    - Optionally annually

Tip If a district will never use the IFSP, an administrative user may delete it or limit who has access to the form.

Tip The **Individualized Family Service Plan** is not the same thing as the **Services Plan**. The **Services Plan** is used for children in private school.