

Out-of-State Transfers

Students transferring from another district may have already been enrolled in special education and may have had special program documentation done at their previous school. However, special education forms, processes, and eligibility requirements differ from state to state. This means if the student is transferring from out-of-state, you will need to complete the full special education workflow from the beginning.

Steps *Steps to complete documentation for a student transferring from out-of-state:*

1. Create an **Upload** document for the student and attach any documents from the student's previous school.
2. Follow the Initial Referral for Special Education workflow.