samegoal

ECI Transition Conference

This form helps districts document an ECI Transition Conference.

A brief overview of the Early Childhood Intervention (ECI) (IDEA Part C) to Early Childhood Special Education (ECSE) (IDEA Part B) transition process:

- **Notification (at least 90 days before the child turns 3):** If an ECI service coordinator thinks a child may qualify for special education, they send a notification to the LEA.
- **Transition Conference (at least 90 days before the child turns 3):** The parent and ECI service coordinator have a transition conference with an LEA representative. Usually at this conference, the LEA begins the child's referral process for IDEA Part B (school age).
- **IEP by age 3:** When the child turns 3 ECI services end. An IEP should be in place by that time if the child is found eligible.

This form is based on transition conference requirements documented in HHS ECI Provider Forms, specifically Required Elements for LEA Notification and Transition Conference.

While the ECI agency rather than LEA is required to document this conference, using this form in SameGoal helps LEAs independently document that the transition conference occurred in the same system as other special education documentation. Also, the LEA must report ECI information for TSDS 40110 StudentChildFindAssociationExtension.