samegoal

IEP Service Log

IEP services include services ordered in an IEP, whether or not they are SHARS billable. Considerations:

- These services are typically performed on a regular interval throughout a given IEP (e.g. therapy, counseling).
- The person or people providing each type of service remains mostly the same over the course of an IEP.
- Each service should directly fulfill an ordered service need in the IEP.
- Service fulfillment is most easily tracked on a per IEP basis

In accordance with the considerations above, this form is designed to capture a superset of the SHARS billable IEP services documented in the SHARS Handbook.

- This log documents all services of a certain service type for a given student for the duration of a particular IEP.
- Each encounter is entered in the document as a running record.
- The document remains incomplete until all services of a particular service type for the IEP have been rendered.

Each service log is designed to meet the documentation requirements described in section 2.4 of the SHARS Handbook.

Additional Notes

- All fields are included in the Services Capture and Medicaid Integration, specifically Service Log Export.
- Billable IEP services can be quickly referenced using the Service Log to SHARS Crosswalk.