samegoal

Notice of ARD Committee Meeting

This form helps districts meet the requirements of PARENT PARTICIPATION. It is divided into two main sections:

- Notice
- Response

Notice

This section documents:

- Notice date
- Parents/guardians
- Meeting date and format
- Meeting time, location and purpose*
- Elements of written notice:
  - Reason(s) actions proposed
  - Options considered before proposing this meeting
  - Why options were rejected
- Other persons who have been invited to attend this meeting*
- Agencies invited to send a representative to this meeting*
- ARD committee modifications**
- Other factors relevant to this meeting
- For questions/concerns please contact

Response

This section documents:

- Notice language*
- Consent to invited agencies*
- Consent to ARD committee modifications**
- Parent/guardian participation*
- Parent/guardian signature*
- Please return this form to

Footnotes:

* *Required per* PARENT PARTICIPATION: **NOTICE OF ARD COMMITTEE MEETING**
** *Required per* CONSENT TO EXCUSE MEMBER FROM ATTENDING ARD COMMITTEE MEETING