samegoal

Saving

Documents are automatically saved:

- Whenever you click out of a field
- Whenever you navigate from a document
- Every 5-10 seconds while you are working within in a given field

The top right corner of the application shows you the document's save status. It changes from "Unsaved changes" to "All changes saved" while you work.

Tip While documents are autosaved, many other pages in the application are not. If you visit a page that is not autosaved and make a change, you will be prompted to save or discard your change before you visit the next page.