samegoal

Student Enrollment Status

District enrollment status

District enrollment status is found on each student's **Basics** tab (only visible to administrative users). This field is updated automatically by your student information system (SIS) demographics integration.

Active enrollment statuses include:

- Enrolled **(default)**
- Pre-enrolled (typically used for pre-K children that have not yet enrolled with the district)

Inactive enrollment statuses include:

- Withdrew
- Transferred
- Dropped out
- Graduated
- Historic/Other: Used when student information system has a different reason or does not include a reason for a student's inactive status
- Historic/Idle: This "catch all" status is designed to ensure that both manually entered students (who should be inactive) as well as students who were removed from the integration prior to being set to an inactive enrollment status do not remain as active indefinitely.
    - **Integrated students:** Set to Historic/Idle after 2 weeks of inactivity if the integration ran each week but the student was not in the integration.
    - **Non-integrated students:** Set to Historic/Idle after 5 quarters of inactivity (no edits to **Details** tab, no document creations/edits, etc.). This provides ample time for a student to be updated through the completion of annual documentation, even if completed slightly later than required.

Enrolled and **Pre-enrolled** are considered active statuses. All other enrollment statuses are considered inactive. Inactive students and their documents are not included by

default when searching on list pages. You will need to manually choose to include inactive students.

When a student is no longer actively enrolled at a district, their district enrollment status should be updated to an inactive district enrollment status (either via demographics integration or manually in the web user interface for non-integrated students) rather than be deleted.

Tip Once a student's status has been set to **Historic/Idle**, this field must be updated by your SIS demographics integration or manually in SameGoal on the student's **Basics** tab. A student will not automatically be updated from **Historic/Idle** back to **Enrolled** (e.g. if a new document is created for them, or an old one is modified).

Tip All students with a district enrollment status other than **Enrolled** (default) appear with a district enrollment badge (person icon) throughout the program. If you hover over this badge, the hover card displays the student's district enrollment status. The **Pre-enrolled** badge is light purple. The **Inactive** badge is light gray.

Reports

Most reports include documents for only students with an active district enrollment status by default (except for state reporting, which is generally a historical report of events throughout the school year regardless of a student's district enrollment status at the end of the year).

Students with an inactive district enrollment status may still have their records included in reports when appropriate. However, when a student is deleted, their data will never be included in reports (including those for state reporting).